

# The Air Cadet League of Canada



[www.aircadetleague.com](http://www.aircadetleague.com)



# Introduction



[www.aircadetleague.com](http://www.aircadetleague.com)

# Agenda

- **Introduction**
- **What is the Air League???**
- **ACL Mission**
- **Squadron Sponsoring Committees**
- **Guiding Principles for SSC's**
- **Closing & Questions**

[www.aircadetleague.com](http://www.aircadetleague.com)

# What is the Air Cadet League?

- **Civilian volunteer not-for-profit organization**
- **DND's partner in the operation and administration of the Royal Canadian Air Cadets**
- **National, Provincial, Local Level**

[www.aircadetleague.com](http://www.aircadetleague.com)

# ACL Mission

**Partner with the DND to ensure a dynamic, community based program that develops and prepares youth for the transition to adulthood, enabling them to meet the challenges of modern society.**

- **Advise and assist with the core training program and complement it with valuable optional elements**
- **Promote and encourage the nation's youth members to develop and maintain an interest in aviation and aerospace**
- **Attract and retain youth members and adult leaders for both DND and League roles and responsibilities**
- **Provide a Voice for the Air Cadet Movement**
- **Provide an organizational structure down to the squadron sponsoring Committee level that complements and meshes with DND's to meet in a respectful, understanding and professional way the agreed and approved roles and responsibilities**

[www.aircadetleague.com](http://www.aircadetleague.com)



# Guiding Principles for SSC's

[www.aircadetleague.com](http://www.aircadetleague.com)

# Guiding Principles for SSC's

**Team Building**

**Parental Involvement**

**Privacy Legislation**

**Fundraising**

**Recognition of Volunteers**

**Keeping Records**

[www.aircadetleague.com](http://www.aircadetleague.com)

# Guiding Principles for SSC's (Cont'd)

**Public Acknowledgement**

**Promote Partnerships**

**Appropriate Behaviour**

**Register & Screen Volunteers**

**Recruiting and Public Relations**

www.a



# #1 – Team Building

**We strive for a high level of involvement from parents, guardians and supporters in collective efforts that make our squadron strong using newsletters, e-mail and telephone committees**

- **Many tasks required; planning and organizing is the key**
- **Parents provide an excellent source of expertise and assistance**
- **Communication important element for success**
- **Communication with parents and community is service SSC can provide; CO and staff can focus on delivering the program**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #2 – Parental Involvement

**We provide awareness of the partnerships involved in the Air Cadet program by meeting the parent or guardian of a cadet at the time of enrolment.**

- **Parents are vital resource for SSC; make them feel welcome**
- **Inform new parent about ACL/DND partnership**
- **Communicate volunteer opportunities in Air Cadet Movement**
- **Consider a Parents' Handbook and/or orientation session to explain program information and expectations**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #3 – Privacy Legislation

**We comply fully with Federal and Provincial laws regarding the privacy of personal information and maintain strict confidentiality with regard to the storage and non disclosure of related records**

- **Personal information collected by the League will not be disclosed and will be stored securely**
- **Passing information from one level of the League to another is permitted . Other levels have the same obligations**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #4 – Fundraising

**We develop fundraising activities separate and distinct from any requiring the participation of cadets while fully supporting them in their campaigns**

- **Direct involvement by cadets should be kept to a minimum**
- **Consider registration as a charity (tax receipts)**
- **CRA T3010 critical**
- **Share fund raising ideas with other SSC's**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #5 – Recognition of Volunteers

**We recognize our financial supporters and volunteers who have worked to make our squadron successful.**

- **Nothing promotes commitment more than saying thank you!**
- **Make use of Provincial and National honours and awards**
- **Recognition of financial support**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #6 – Keeping Records

**We maintain a record of all elections, assets and financial activities, which includes a quarterly statement of financial income and expenditures and complete all required reports in a timely manner**

- **Budget prepared in concert with CO's Training Plan**
- **ACL (SSC) accountable for non-public funds**
- **Transparency required for Not-for-Profit organization**
- **ACC9 (ACL Annual Financial Report) mandatory**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #7 – Public Acknowledgements

**We promote community awareness of national, provincial and local organizations who generate interest and opportunities in aviation for cadets and our partnership with the Department of National Defence and their support and delivery of the Air Cadet Program**

- **Publically acknowledge organizations that contribute to our program as well as our partners (DND, Industry)**
- **Awareness of Aviation/Aerospace MOU's**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #8 – Inappropriate Conduct

**We uphold zero tolerance for any form of abusive behaviour and train everyone involved with the squadron accordingly**

- **Harassment, bullying, discrimination or sexually suggestive behavior or material is not tolerated.**
- **ACL and DND committed to a safe and healthy cadet program environment**

[www.aircadetleague.com](http://www.aircadetleague.com)



# #9 – Volunteer Screening

**We proactively recruit qualified resource people from the community for all aspects of the program and ensure candidates are screened promptly and thoroughly.**

- **Supreme Court standard: “Careful Parent” vs “Reasonable person”**
- **ACL(SSC) responsible for registration and screening of volunteers**
- **Register Civilian Instructors**
- **Screening and registration is mandatory to participate in activities in support of cadets**

[www.aircadetleague.com](http://www.aircadetleague.com)

# #10 – Recruiting & Public Relations

**We work to provide resources needed for optional activities to enhance the retention of serving cadets and attracting recruits to our squadron.**

- **Critical issue to recruit and retain cadets and CIC**
- **Overcome “Best kept secret”**
- **VCDS Cadet Population Growth Initiative**

[www.aircadetleague.com](http://www.aircadetleague.com)

# Local Sponsoring Committee Support Plan (LSCSP)

**Promotes 3 facets of Air Cadet Organization: Effective Squadron Sponsoring CommitteeS, Leadership and Community Service and Academic Success**

- **Defines measurable goals to achieve SSC in “Good Standing)**
- **SSC in “good standing” eligible to be nominated for 1 of 3 \$1,000 Awards**
- **Cadets in squadron eligible to apply for Bursaries and Scholarships**

[www.aircadetleague.com](http://www.aircadetleague.com)

# LSCSP GOALS

- 1. Ensure PC has current Squadron Information Sheet – Mandatory**
- 2. Submit ACC9 by 31Oct – Mandatory**
- 3. Maintain Effective SSC Membership (Minimum of 5 Recommended)**
- 4. Screen Volunteers on a Timely Basis**
- 5. Attend & Participate in Provincial AGM**
- 6. Participate in Provincial Raffle**
- 7. Conduct Squadron Effective Speaking Competition**
- 8. Submit National Course Applications by Deadline**

[www.aircadetleague.com](http://www.aircadetleague.com)

# LSCSP GOALS (Cont'd)

- 9. Operate under the By-Laws and Regulations of the ACL & ACL MB**
- 10. Raise a minimum of \$100 per cadet for Squadron**
- 11. Raise and additional \$2,000 for the Squadron**
- 12. Hold regular meetings of the SSC with at least 4 members & the CO present – Submit minutes to Squadron Liaison**
- 13. Hold a minimum of two meetings inviting all parents & CO – Submit minutes**
- 14. Recruit a minimum of two new members of SSC**
- 15. Execute a cadet recruiting campaign**
- 16. Have two articles published in a newspaper**

[www.aircadetleague.com](http://www.aircadetleague.com)

# LSCSP SELECTION CRITERIA



8 Goals Achieved!  
SSC in Good Standing - Bronze



11 Goals Achieved!  
SSC in Good Standing - Silver



14 Goals Achieved!  
SSC in Good Standing - Gold


[www.aircadetleague.com](http://www.aircadetleague.com)

# In Closing

The Air Cadet League of Canada envisions the Royal Canadian Air Cadets as Canada's premier and a world class youth development movement. Being attuned to societal changes, it strives diligently to be a totally dedicated, proactive and innovative partner to encourage and enhance the development of well adjusted, civic minded youth to undertake leadership roles in a great Canada and a better World.

**To Learn – To Serve  
– To Advance**

[www.aircadetleague.com](http://www.aircadetleague.com)

The background is a solid blue color with a collage of faint, semi-transparent images. On the left is the crest of the Air Cadet League of Canada, featuring a crown, a central eagle with wings spread, and a banner with the text 'CADET LEAGUE OF CANADA' and 'DES CADETS DE L'AIR DU CANADA'. In the center and right are several air cadets in uniform, some looking forward and others in profile. At the top and bottom are silhouettes of aircraft in flight.

# Closing & Questions

[www.aircadetleague.com](http://www.aircadetleague.com)